

## AGENDA

### Town Council/Town Planning Commission Character Districts Workshop

January 11, 2012 - 5:30 pm to 9:00 pm

### Board of County Commissioners/County Planning Commission Character Districts Workshop

January 12, 2012 - 1:00 pm to 5:00 pm

## WORK SESSION PREPARATION

### 3 Types of Changes

Each member will be asked to identify three types of recommended changes to select portions of the Illustration of Our Vision using the attached table, and then email to staff. Each member will be provided access to the public meeting summaries and public comment database to facilitate their recommendations. If possible, the change type, issue and proposed recommended language should be included. The only required changes to identify are **Red Changes**. Only recommend changes when the change is crucial, and avoid wordsmithing where possible. **Changes are due by January 9, 2012.**

Change types are described below:

**Red Changes.** Changes to the text, boundaries or attributes that are necessary in order for the district or sub district to better meet the direction contained in the approved Comprehensive Plan.

***These changes will be discussed at the work session and could change the Illustration of Our Vision Chapter.***

**Green Changes.** These changes represent modifications that do not change the intent or meaning of the district or sub district. These could include:

- Graphic additions, enhancements or modifications;
- Typos or wording;
- Clarification of text; or
- Other enhancements.

***These changes will be made by staff as consistent with common direction. These changes will not be discussed at the meeting; however a list of these changes will be maintained.***

**Blue Changes.** These changes represent future actions, steps or studies. These additional studies, actions and steps could be necessary to meet the vision and goals of the plan, monitor its success and make change happen consistent with community values. These will be added to a current list and considered as part of the annual work plan and monitoring program outlined in the Comprehensive Plan.

*These recommendations will be kept and organized by staff. These changes will not be discussed at the meeting; however, these recommendations will be considered during the future development of the annual monitoring reports and work plans as outlined in the Comprehensive Plan.*

**EXAMPLE**

District   Title		Red Change (Discussion or staff recommendation)	Green (Staff to incorporate)	Blue Change (Implementation list for future consideration)
2.2	Snow King and South Cache Corridors	Buildings should be <del>two</del> (3-4) stories ....	Most importantly, the corridor will .....	We need a Corridor Overlay

**WORK SESSION**

**Work Session Part 1: Welcome, Introductions and Orientation – 30 minutes**

1. Welcome and Opening Remarks from the Planning Commission Chair and Board of County Commission Chair/ Mayor.
2. Staff Presentation: After introductions, staff will provide an orientation to the Comprehensive Plan. Staff will outline the approved Plan’s direction, the Character District process, and the contents of the draft Illustration of Our Vision.
3. The facilitator will outline the process to date, meeting rules and the three exercises that need to be completed.

**Work Session Part 2: 3 Exercises – 3 hours**

All red changes will be listed on the wall. Members and staff will need to complete the following three exercises:

**Exercise 1.** Using five dots, identify the top 5 red changes that would better implement the approved Comprehensive Plan and would benefit from a group discussion. You can place as many of your dots on one red change as you deem appropriate.

**Exercise 2.** During a break the red change discussion list will be identified. It may be necessary to prioritize which changes the group wishes to discuss. Those changes with the largest number of dots will be discussed first. Those changes that are not discussed will be evaluated by staff for consistency with the discussion and the approved Comprehensive Plan, and carried forward to the Joint Planning Commission Hearing.

**Exercise 3.** The red changes will be brought up on the screen, and the person(s) who identified the change should explain the issue and the specific recommended change to the language. The facilitator

will ask one person to provide a counter-argument if warranted. Each member will be asked to provide their opinion about the **change**. The common direction heard during the discussion will be summarized by the consultant, forming the basis for the changes to the document. Up to 20 common directions (not specific wording changes) will result from the meeting. At anytime, a **red change** may be reclassified as a **green change** or **blue change**.

### **Work Session Part 3: Next Steps – 5 minutes**

Over the next week, the common direction statements will be summarized in a table. Resulting **red changes** will be outlined by staff per common direction in the table. A list of **green changes** and **blue changes** will also be listed. At the January 26, 2012 Joint Planning Commission Hearing (after public comment), planning commissioners may flag any of the recommended changes for additional discussion. Unflagged changes will be considered approved direction. Flagged items will then be voted on individually, followed by an overall chapter vote. The revised chapter will be transmitted to the Board of County Commissioners and Town Council for discussion and approval.